



LTKL

LINGKAR TEMU
KABUPATEN
LESTARI

JOB VACANCY: Sustainable Enterprise Readiness Consultant

Lingkar Temu Kabupaten Lestari (LTKL Secretariat)

Location: Jakarta

Position Type: Consultant

WHO WE ARE

Lingkar Temu Kabupaten Lestari (LTKL) is an association of district governments to realize sustainable development. LTKL was formed by 8 district governments in July 2017. As of January 2023, LTKL has 9 member districts located in 6 Indonesian provinces that also work as a caucus of the Association of Regency Governments throughout Indonesia (APKASI). Currently, LTKL is also working side by side with 26 global, national & regional multi-stakeholder networks of partners who voluntarily support LTKL achieving its common goals that was translated into LTKL Declaration of Sustainable District Vision that was announced formally in 2021.

LTKL General Assembly in 2017 formally established and elected a Secretariat Team. Since then, the Secretariat have provided strategic support for the members and partners network, allowing the platform to gain initial momentum; expand its network and exposure; and coordinate collaborative activities through various fora.

PURPOSE OF THE ROLE:

The *Sustainable Enterprise Readiness Consultant* will play a central role in screening, identifying, and selecting local economic actors at the district level that are suitable for LTKL's engagement. This role will focus on conducting structured enterprise readiness assessments, classifying actors based on business size and development stage, and evaluating their potential to participate in LTKL-supported initiatives within a realistic two-year program horizon. All assessments will be guided by Sustainable Business criteria, including economic viability, social and cultural inclusion, environmental responsibility, and governance standards, to ensure that selected actors demonstrate both operational potential and alignment with LTKL's sustainability objectives.

Working closely with LTKL teams and relevant stakeholders, the consultant will translate sustainability principles into practical screening tools, scoring mechanisms, and classification frameworks that support transparent and evidence-based decision-making. The outputs of this role will provide a clear basis for prioritizing enterprises and defining appropriate pathways for future financing and technical assistance, while ensuring alignment with district-level priorities and LTKL's broader sustainable district agenda. Although the role does not involve direct enterprise mentoring, it is critical in shaping the quality, focus, and effectiveness of LTKL's subsequent support interventions.

Your role holds a strategic function in fulfilling the core objectives of its respective division, while also being integral to the Secretariat's collective contribution toward achieving LTKL's 2030 vision. Although the role operates within a specific area of expertise, you are expected to collaborate across units and contribute meaningfully to the implementation of the pillars that underpin LTKL's shared goal: enabling member districts to transition into sustainable and thriving regions. The ability to align divisional work with cross-cutting priorities—such as inclusive governance, nature-based economy, data reliability, and narrative amplification—is essential to ensure that the organization's overall impact is coherent, measurable, and transformational. Your role is therefore vital not only to the strength of your division but also to the broader success of LTKL's sustainable district agenda.



RESPONSIBILITIES & DELIVERABLES:

ACTIVITES	DELIVERABLES
<p>Identification & Mapping of Local Economic Actors Identify and map potential economic actors at the district level and collect basic business information including models, value propositions, supply chains, operational capacity, governance, and key needs.</p>	<p>The deliverables will include a comprehensive longlist of all identified economic actors per district, accompanied by a shortlist of prioritized actors based on initial screening criteria. For each actor, the consultant will prepare a brief profile summarizing key business information, operational capacity, governance structures, value proposition, and main needs. These outputs will serve as the foundation for subsequent readiness assessment and classification, ensuring that selection of actors is evidence-based and aligned with LTKL's strategic objectives.</p>
<p>Enterprise Readiness Assessment & Business Stage Classification Conduct enterprise readiness assessments and classify actors by business size and development stage using LTKL's internal framework.</p>	<p>The deliverables will include a detailed enterprise classification matrix showing actors by business size and development stage, as well as a justification report explaining the rationale for each classification. The report will highlight strengths, gaps, and readiness levels across economic, social-cultural, and environmental dimensions. These outputs will provide clear evidence for prioritizing actors and inform the design of tailored support interventions.</p>
<p>Design of Non-Financial Support (Mentoring) Recommend appropriate non-financial support for selected actors, including institutional strengthening, cost and pricing analysis, product/service design, and operational roadmap development.</p>	<p>The deliverables will include detailed recommendations for non-financial support per actor, specifying what support is suggested, why it is needed, and the expected duration. The consultant will also prepare a 12–24 month roadmap for non-financial support, including planned activities, milestones, and focus areas. The outputs will clearly define boundaries of support, specifying what LTKL will</p>



	not provide, ensuring realistic and focused mentoring plans.
Financing Support Recommendations Assess actors' eligibility for different financing options and develop recommendations for fund allocation, risk, and prerequisites.	The deliverables will include financing scheme recommendations for each actor, detailing the type of funding, amount, intended use, and eligibility rationale. The consultant will also produce risk assessment and mitigation notes, identifying potential financial and operational risks and proposing measures to minimize them. These outputs will provide a practical, evidence-based basis for deciding which actors should receive financing and under what conditions.

QUALIFICATIONS:

1. Bachelor's degree in Economics, Business, Development Studies, or a related field.
2. 2–5 years of professional experience in developing MSMEs, cooperatives, social enterprises, or community-based businesses.
3. Hands-on experience in conducting business assessments or diagnostics.
4. Strong understanding of business growth stages and basic small business financial management.
5. Experience or demonstrated understanding of MSME and community-based enterprise financing within landscape-based contexts, such as agriculture, forestry, social forestry (perhutanan sosial), customary forests (hutan adat), or other nature-based economic activities.
6. Excellent analytical skills and ability to work in diverse regional contexts.
7. Excellent communication and stakeholder engagement skills, with the ability to translate MSMEs business ideas/concepts into practical language for non-financial audiences.
8. Strong administrative skills, able to manage multiple tasks independently.
9. Willing and able to travel across districts in Indonesia.

TERM OF OFFER

1. Contract Period:

The contract shall cover the period of February - July 2026 with possibility of continuous extension based on performance.

2. Reporting:

The incumbent shall report on a regular basis to the **Business Portfolio Development Coordinator** on a daily basis.

3. Duty Stations:

- a. The incumbent shall be stationed in Jakarta, with regular travel to other stations as assigned by LTKL.